

CONTRACTS CHRONICLES

Official Newsletter of the University of Wyoming Housing & Dining Contracts Department

Selecting a Room

Selecting a Room: Tips within the Housing Contract & Room Selection

You are receiving this information because you have completed the 2024-2025 UW Housing & Dining Services contract. As a reminder, you can select your room and roommate for the upcoming school year. Please see our [Room Selection FAQ](#) webpage for an overview of the Room Selection process and timeline.

Room Selection occurs in the month of July. On July 3, you can expect an email containing your assigned Room Selection Timeslot. Access to your [Housing Portal](#) for room selection will not open until your assigned timeslot.

Room Selection Timeline:

- July 3 | Room Selection Timeslot Emailed to Students - Check your UWyo Email!**
- July 8-10 | Returner Room Selection** (refer to your assigned room selection timeslot)
- July 11-16 | Living Learning Community (LLC) Room Selection**(refer to your assigned room selection timeslot)
- July 19-23 | Standard Room Selection**
For new and returning students who have not selected or been assigned to a room space. This includes students who indicated 'No Preference' of an LLC on their application.
- July 24 | Room Assignments Completed by Housing**
For anyone with a completed contract who did not complete room selection
- July 26 | Room Notification Emails Sent - Check your UWyo Email!**
This will include your hall and room number (that you selected or were assigned to), mailing address, roommate name & contact information, and selected meal plan.
- August 16 | Saddle Up Move-In Day!**
First-year students will move in to participate in this college introductory program. An additional room and meal plan charge will apply for the Saddle Up program. Watch your email in August for detailed move-in instructions.
- August 24 | Returner Move-In Day & Academic Year Housing Contract Begins**

This Issue:

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Step 1: Access Your 2023-24 Housing Contract

Select Application in the Gold Bar and **'Continue'** next to the 'Housing & Dining Contract 24-25.'

Home Application Apartment/Rent Payment Log Out

Term Selector

Please select a term below to start or continue with your application.

NOTE: Looking to apply for housing in the Fall of 2024? Applications will open at 8:00 am on January 29, 2024.

Residence Hall Applicants: Select the 'Housing & Dining Contract 24-25' term option below. Apply if you plan to live in the residence halls during the Academic Year 2024-2025. THIS APPLICATION WILL NOT OPEN UNTIL JANUARY 29, 2024.

Apartment Applicants: Please note ...

- **If applying for a Spring or Summer 2023-2024 apartment, we encourage you to reach out to our [Leasing Coordinator](#) PRIOR to completing an application to check availability. Application payments submitted cannot be refunded and placement is not guaranteed.

*** IF YOU APPLY FOR THE WRONG TERM, THE APPLICATION FEE CANNOT BE REFUNDED OR TRANSFERRED.**

Housing & Dining Contract 24-25
(8/24/2024 - 5/17/2025) **APPLY**

Step 2: Select your Preferred Room Type, Building, & Room

The first time you access room selection, you will be taken directly to the Room List page (see below). If you access room selection, leave, and return later to select a room, you must select the 'Room Selection' tab along the top banner of the application page to re-enter Room Selection.

Remember: *If you have been accepted into a Living Learning Community (LLC), you will ONLY be able to select a room on your LLC floor. See the [Floor Communities](#) link to determine where your LLC is located. Floor Community locations have changed! Please review so you know which building and floor(s) you can expect to select from during room selection.*

You can narrow room results by indicating a Room Type and/or Location (building) preference.

Single and Suite Style rooms are very limited. If you browse these room types and return no options, select Double Room to widen your search results.





Emergency Contact Meal Plan Selection Living Preferences Roommate Request First Year Living Learning Communities Single and Suite Room Preference Contract Application Status **Room Selection** Application Status

Progress bar: 10 steps, with the 9th step (Room Selection) highlighted in yellow and an arrow pointing to it.

Room List

Let's select your room for the upcoming year!

Helpful information can be found in the following link:

[Floor Community Guide](#) (learn where specific Living Learning Communities (LLC) are found by Hall and Floor). **Please note: There are a several recent updates to floor configuration. Before selecting a room, double check floor community placement.**

When you are ready, you can filter by room type (double, single, or suite) and by residence hall location. Rooms that are available for selection will appear. *Remember: If you are in a LLC, only rooms on your LLC floor will be visible.*

TIP: Once you select the room type and hall location of interest, you will see available room options. The first two digits of a room number are the floor of the building; the last two digits are the room number on that floor. For example, Downey 0339 is room number 39 on the 3rd floor of Downey Hall.

Room Types: Double Room, Small Twin Single, Suite Style Single

Locations: Downey Hall, McIntyre Hall, Orr Hall, White Hall

Staying between 8/24/2023 and 5/11/2024 for Term: Housing & Dining Contract 23-24

<p>Orr 0237 2 Beds Double Room Orr Hall University of Wyoming</p> <p>No Roommates are assigned</p> <p>Show Room Info</p> <p>SELECT THIS ROOM</p>	<p>Orr 0239 2 Beds Double Room Orr Hall University of Wyoming</p> <p>Roommates: O-0239A - Pistol Pete</p> <p>Show Room Info</p> <p>SELECT THIS ROOM</p>	<p>Orr 0241 2 Beds Double Room Orr Hall University of Wyoming</p> <p>No Roommates are assigned</p> <p>Show Room Info</p> <p>SELECT THIS ROOM</p>
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Both beds in this Double Room are available.

One person is already booked in this room. Learn more about them in the 'Show Room Info.'

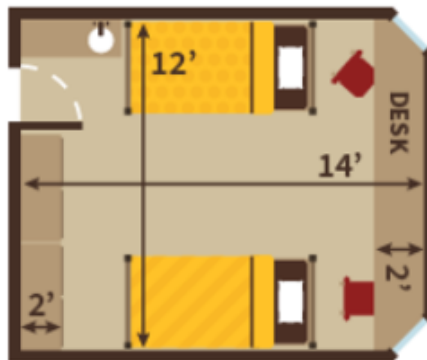
This page will show you all rooms that you qualify to select. For Double Rooms, if no one is booked in that space, you will see 'No Roommates are assigned.' You will see their name listed if a double room has one person booked. By selecting 'Show Room Info,' you can learn more about the room selected and any person already booked in this space (see below). The first two digits of the room number indicate the floor location; the last two are the room number.



Room Info

Bed Size: XL Twin

Beds are self-lofting and can be adjusted to a maximum loft of 54" (from floor to bottom of bed frame)



Orr 0239

The first 2 numbers of the room number indicate the floor location (ie. 07=7th floor); the last two digits are the room number on that floor.

Location: Orr Hall

Floor/Suite: Double Room

Terms: Academic Year

Classifications: Current Hall Resident Current Apartment Tenant Current BRV Tenant On Campus Housing Academic Year

Mandatory Room Attributes: NO PREFERENCE Vet Medicine LLC

Bed	First Name	Last Name	Preferred Name	Profile	Contact
O-0239A	Pistol	Pete		View Profile	Send Message
O-0239B					

Name of person already booked in room.

Select to see how this person responded to their application profile questions

Want to reach out to them? Send an email message.

[GO BACK](#)

Once finished learning about this room space, 'Go Back.' Feel free to explore as many room options as you like! Once you find the room you want to live in, 'Select this Room' of your preferred space.

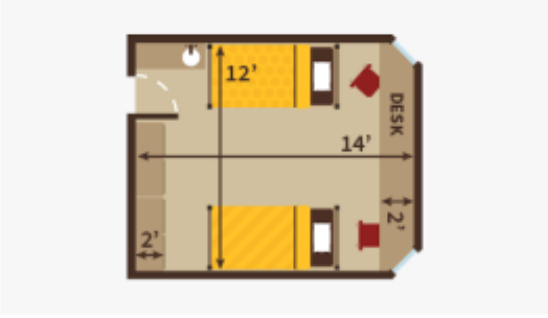


Step 3: Select Your Bed

Once you arrive at this step, you have 10 minutes to 'Assign Beds.' Select either if both beds 'A' and 'B' are available. You can decide with your roommate on arrival which bed is yours.

Assign Beds

My Room



Cowboy Joe
Age: 22
Gender: Male

O-0239B
Select Bed
Orr 0239 (2 total spaces, 1 available, 1 unavailable)
O-0239B

GO BACK **ASSIGN BEDS**

Step 4: Confirm Your Bed

One final chance to review your selection! The rate listed is for the entire academic year. One half of this rate will bill to your student account each semester. 'Confirm Booking' to finalize your room.

Confirmation

Orr 0239, Double Room, Orr Hall

Rate: Academic Year 2023-2024: \$5740.00

1. O-0239B: Cowboy Joe, Rate: Academic Year 2023-2024: \$5740.00

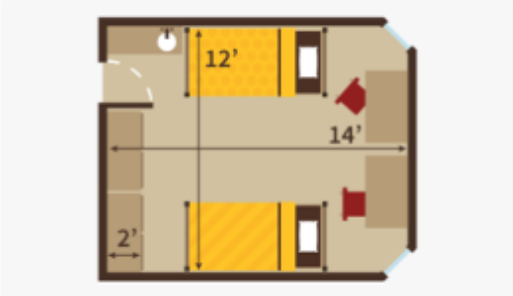
GO BACK **CONFIRM BOOKING**



If you have a mutually accepted roommate:

Whichever roommate has the earlier assigned timeslot is generally who will select the room for both themselves **AND** their confirmed roommate. Only one person in a confirmed roommate group will complete the room selection process.

My Room



My Roommates
Below are your current roommates. You can assign beds to all of them.

Pistol Pete
Age: 20
Gender: Male
M-0537A

Cowboy Joe
Age: 20
Gender: Male
Select Bed
Select Bed
Mcintyre 0537 (2 total spaces, 2 available, 0 unavailable)
M-0537A (Taken By Pistol Pete)
M-0537B

Select your room space...

... **AND** select the other bed in that room for your confirmed roommate

The Application Status page will now indicate your reserved room location and show your confirmed roommate in room with you.

Questions? Get in Touch!

Housing, Dining, and Residence Life

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uwo.edu/living