

**SUMMER 2024 UW INBRE Undergraduate Research Awards**  
**SUBMIT COMPLETED APPLICATION MATERIALS ONLINE at [uwyo.edu/wyominginbre](http://uwyo.edu/wyominginbre)**  
**APPLICATIONS DUE FRIDAY April 5, 2024 by 5 pm MT**

**APPLICATION CHECKLIST/INSTRUCTIONS**

Be prepared to upload electronic copies of your documents *with* the application.

**Please label your pdf files with your name!** Example: Smith, Daniel\_resume.pdf

**It is the responsibility of the applicant to ensure that ALL application materials and ALL faculty letters of recommendation/commitment be received ONLINE by the deadline. We cannot consider incomplete or late applications. In the event that a faculty letter will miss the application deadline, the applicant must notify Dr. Annie Bergman [abergman@uwyo.edu](mailto:abergman@uwyo.edu) with the reason for the delay.**

- ✓ **Complete the Application form**
- ✓ **Upload Résumé or CV** and include the following:
  - Education    Experience    Honors/Awards, memberships, etc.
- ✓ **Upload Transcript(s)** submit all transcripts as a single PDF - include transcripts from UW and all other college-level academic institutions attended. Unofficial copies/downloads are acceptable.
- ✓ **Upload Project Summary/Abstract** (this is NOT the same as your proposal introduction)
  - One page or less, double-spaced
  - Use plain language understandable by a general audience
  - Include project's broad objective and specific aims
  - Describe research design and methods
  - Communicate relevance to human health
- ✓ **Upload Research Proposal** *The student must write the proposal*, but the sponsoring faculty should offer guidance and editorial assistance. Format: Typed, double-spaced 5-6 pages, not including title page, on standard 8 1/2" by 11" paper with 11 to 12 point type.
  - Title Page: Title of proposed research, student name, mentor's name, UW department name
  - Introduction - background information on the research topic
  - State any pertinent research hypothesis and your aims clearly.
  - Research plan/protocol
  - Explain the project's scientific significance and relevance to the biomedical field.
  - Describe your exact role in the proposed research and what learning experiences you will gain by performing this research.
  - Cite references

**FACULTY must submit letters directly ONLINE – please limit your letters to ONE page in length**

- ✓ **Letter of Commitment from the UW Faculty Mentor**  
This letter should detail his/her willingness to supervise the research, describe the expected learning experiences and describe any facilities/equipment/materials available to support the student's research.
- ✓ **TWO additional Faculty Letters of Recommendation**

Please direct questions to:

**Dr. Annie Bergman**, WY INBRE Student Program Director  
Science Initiative 2234  
Phone: (307) 399-3845  
Email: [abergman@uwyo.edu](mailto:abergman@uwyo.edu)

**Dr. Scott Seville**, WY INBRE Director/PI  
Biological Sciences 428B  
Phone: (307) 277-3106  
Email: [sseville@uwyo.edu](mailto:sseville@uwyo.edu)