

Academic Administrative Calendar 2023-2024

Contact the Testing Center for information regarding student test dates. Campus Event Information can be found at www.uyo.edu/calendar.

July 2023		October 2023	
4	Independence Day holiday - office closed; classes excused	17	Summer 2024 class schedule open for departments to edits
10	Call for sabbatical nominations	18	Trustees' meeting (conference call)
11-14	Trustees' meeting	20	Mid-semester - classes in session
August 2023		23	Faculty Senate meeting
11	Last day of Summer Session	23	First day of second half block (8-week courses)
18	Saddle Up Begins: Residence halls open for freshman	25	Add, change sections, or change grading options deadline for second half semester courses
16	Trustees' meeting (conference call)	26	Mid-semester grades must be loaded online by noon
16	College of Law - Incoming first year orientation	27	Second half semester course drop deadline
17	Summer 2023 final grades must be submitted online by noon	November 2023	
21	College of Law classes begin	1	Fall 2024 class schedule open to departments to edit
22	New Faculty reporting date	6	Faculty Senate meeting
22	Fall Graduate Assistant reporting date	10	Partially withdraw (from all but one course) from the Fall 2023 semester
22-23	New Faculty orientation	10	Individual course withdrawal deadline
24	Residence Halls open for non-freshman	10	Summer 2024 class schedule first draft due from departments
24	Returning faculty reporting date	11	UW Showcase
28	Begin Academic Year office hours (8 a.m. - 5 p.m.)	15-17	Trustees' meeting (Laramie)
28	Classes begin (late registration, add/drop period begins)	20-21	College of Law classes in session
28	Faculty Senate meeting	22	Classes excused
30	Add, change sections, or change grading options for first 8-week courses	23-24	Thanksgiving Break - offices closed; classes excused
September 2023		27	Faculty Senate meeting
1	Add, change sections, or change grading options for the semester	28	College of Law - last day of classes
1	Last day to drop 8-week courses	29	Summer 2024 class schedule reviewed by departments for final edits. Schedule closes for Final Error Checking
9/1-12/1	Department and college reviews completed in accordance with college's internal deadline	29	Second half semester course withdrawal deadline
4	Labor Day - office closed; classes excused	29	All course withdrawal deadline for fall 2023
4	Last day to drop courses from the 16-week semester w/o penalty	December 2023	
7	Health Insurance selection deadline	1	Cases to be considered by URTP Committee due to the Academic Affairs office
9	Campus Pass	1	Trustees' Scholars Award Selection Process begins
11	Faculty Senate meeting	4	Registration for spring 2024 for new transfer or re-enrolling students begins
15	All materials, including external reviews, must be complete and uploaded to case files in WyoFolio	4	Sabbatical status notification; Folks are notified to apply for Flittie Sabbatical Augmentation Award
20-22	Trustees' meeting (Laramie)	4-13	College of Law - final exam period
25	Faculty Senate meeting	8	Last day of classes
25	Deans/Department Head's workshop	11-15	Finals week
27	Early Alert progress reporting opens in Navigate	11	Faculty Senate meeting
27	Deans/Department Head's workshop	13	Trustees' meeting (conference call)
29	Sabbatical leave recommendations due to Academic Affairs	16	Resident Halls close for winter break at noon, winter break housing application available mid October (See ResLife webpage)
29	A&S Keith & Thyra Thomson Honors Convocation	16	Winter commencement
29	First half semester course withdrawal deadline	18-1/12	J-Term/Winter Term
October 2023		19-1/16	Student Winter Break
2	Advising period for spring 2024 registration	21	Final grades due online (by noon)
4	Spring 2024 class schedule posted	25-26	Christmas holiday - offices closed
6	Early Alert progress report due via Navigate	27-29	Winter closure - offices closed
6	Wyoming Articulation Summit	January 2024	
9	Faculty Senate meeting	1-2	New Year's holiday - offices closed
16	College of Law - spring registration begins	3	J-Term II (1/3/24-2/2/24) Begins
January 2024		3	Call for faculty award nominations
3	Administrative and classified staff performance evaluations available in HCM	March 2024	
3	Academic Personnel annual reviews begin	1	Call for Flittie House applications
5	Flittie Sabbatical Augmentation Award applications due to Academic Affairs	1	Faculty award nominations due to Academic Affairs
5	All mid-probationary, tenure, fixed-term rolling contract, and promotion reviews cases due to Academic Affairs	24	Fall 2024 class schedule open to new or re-enrolling students
13	Residence halls open (8 a.m.)	24	Registration for fall 2024 for new or re-enrolling students
15	Martin Luther King, Jr./Wyoming Equality Day - offices closed; classes excused	25	Faculty Senate meeting
16	Classes begin; late registration and drop/add begins	29	New Student Day
16	College of Law classes begin	31	Administrative and classified staff performance evaluations due in HCM
16	Add, change sections, or change grading options deadline for first half semester courses	April 2024	
19	Summer 2024 class schedule published	1	Flittie House nominations due to Academic Affairs
19	Add, late register, change sections, change grading options deadline for semester courses	5	Individual semester course withdrawal deadline
19	First half semester course drop deadline	8	Faculty Senate Meeting
22	All cases reviewed by Academic Affairs and the docket for URTP Committee is finalized	8	New Student Day
22	Faculty Senate meeting	10	Trustee's meeting
25	Trustees' meeting (Laramie)	15	New Student Day
25	Health Insurance selection change deadline	15	Undergraduate Research Day (tentative)
25	Semester length course drop deadline (and receive full	17	Spring 2025 class schedule open to department edits
February 2024		19	Second half semester course withdrawal deadline
1	Flittie Sabbatical Augmentation Award applicants notified of award status	19	Deadline to complete Spring 2024 all-school withdrawal
1	2024-2025 University Catalog locked	19	Semester Break (no class)
5	Fall 2024 class schedule deadline to upload 1st round of class schedule	22	New Student Day
5-6	Faculty Senate Meeting	22	Faculty Senate Meeting
14	University Reappointment, Tenure & Promotion Committee meetings	26	New Student Day
14	Early Alert progress reports open via Navigate	TBD	Buchanan Lecture
16	Trustees' meeting (conference call)	May 2024	
16	Graduate Education faculty & student awards nominations due in Grad Ed by 5 p.m.	TBD	Tobin/Spitaleri Recognition Luncheon
19	First-half block course withdrawal deadline	1-10	College of Law final exams
19	Semester break (no class)	3	Last day of classes
21	Faculty Senate Meeting	6	Faculty Senate Meeting
21	Fall 2024 class schedule draft due from departments. Schedule closes for Final Error Checking	6-10	Finals week
TBD	Fall 2024 class schedule opens to departments for checking room assignments & to make any desire changes	8-10	Trustees' meeting (Laramie)
March 2024		10	UW-Casper commencement
1	2024-2025 University Catalog published	11	Commencement
1	Registration opens for summer 2024 courses	11	College of Law commencement
7	Early Alert progress reports due via Navigate	11	Residence Halls close (noon)
4	Provost recommendations to President and/or BOT	15	Begin summer office hours - 7:30 a.m. - 4:30 p.m.
8	Faculty Senate meeting	16	Spring 2023 final grades must be submitted online (by noon)
11	Mid-semester - classes in session	16	Last working day for Academic Year employees
11-15	Registration for fall 2024 begins for continuing students	20	Summer Session 2023 begins
18	Spring break	27	Memorial Day - offices closed
19	First day of second half block	June 2024	
20-22	Add, change sections, or change grading options deadline for second half semester courses	12	Trustees' meeting (conference call)
21	Trustees' meeting (Laramie)	13	Transfer 101 Virtual Event
21	Mid-semester grades must be submitted online (by noon)		
23	Second half semester course drop deadline		
	Discovery Days		