



# UW

Human Resources



## New Recruiting Training Sessions

Great News! HR Talent Acquisition is offering once monthly training sessions for campus. We will be conducting these sessions in a UW computer lab on campus that has virtual capability so that participants can join via Zoom or in-person. Additionally, we'll be recording these sessions and posting them to WyoCloud Learning for those who are unable to attend.

The training sessions will highlight various areas of the recruiting process each month. These trainings will not only be a demonstration of these processes but will also allow for the participants to work through similar situations in WyoCloud, so they are better prepared to create, manage, and/or participate in a successful search. Each training session will provide materials, resources, and will have a Staffing Partner available for questions throughout the training.

Our first session is **4/17 from 9:30-11:00am in STEM 315!** This training will focus on Non-Benefited requisition creation, including, Pooled Hourly, Pooled Monthly, and Work Study requisitions in WyoCloud. We hope you can join us! We are excited to meet you face-to-face and further our collaboration efforts across campus.

### Resources

- [HR Website](#)
- [Employee Handbook](#)
- [Direct Deposit QRG](#)
- [Updating Personal Information QRG](#)
- [Campus Wellness Resources](#)

### Contact Information

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