

Meeting Minutes UCRC August 2023 #329 – Business Meeting

UCRC Members: Janelle Krueger (Chair), David Mukai, Karen Bartsch Estes, Kami Danaei, Steve Smutko, Nicole Choi, Christi Thompson, Christine Wade, Lane Buchanan.

UCRC Members not present: Christ Thompson and David Mukai

Administrative Support: Jennifer Waluta, Willa Mandziuk

Reminders

1. College committee membership to Jennifer
 - A. Welcomes from Janelle
 - B. No new apps to discuss/gather everyone for new year/Nicole-can others review CAPS-J Waluta-yes, I just need to know who and for which college
 - a. Steve-what is mechanism?/Jennifer send me an email for new people to be accessing/Kami-just sharing at meeting with team members//Steve-print out and share not everyone needs access to the system (not everyone wants access)
 - b. College teams fairly complete-new members (if any) can be reported to Jen

Summer follow-up

1. Course Suspension/inactivation
 - a. idea was inactivate in catalog but not in Banner
 - b. Karen-discontinuing courses – what is processes-inactivate in Banner? Kami-how does that effect impact reports—hide reports but don't clutter catalog
 - c. Hibernating courses
 - d. Cross-Listed Courses
 - e. Testing with a couple of departments first
2. Are the changes and more detailed directions to the Curriculog form working? Any other changes to consider for the future?
 - a. Jennifer-not a lot of feedback actually but the new form does seem to be easier to work with
 - b. Janelle-new direction verbiage seems to have been easier for creators to understand and follow
3. Website resources

General Discussion

1. College/dept deadlines established? Are we OK with 1 week to review CAPs prior to UCRC meetings?
2. Any efficiencies / suggestions for UCRC review of CAPs
 - a. Sept/Oct/Nov meetings will be busy-any way to be more efficient
 - b. Nicole-spreadsheets of CAP committee review actions
 - c. Kami saying Curriculog filtering processes greatly simplify and expedite the final review processes
 - d. could we have reviewer groups and assign courses to be reviewed by groups rather than one group looking at each and every one divide and conquer
3. Review our guiding document – additions? UCRC SOP 2023
 1. Laptop policy to all ACCT courses without submitting a CAP question
 2. AI Technology Policy added to Course Policy Guide 2023 September